

ABF The Soldiers' Charity  
**Regional Director – East Midlands**

**ABF The Soldiers' Charity** is the National Charity of the British Army. The Soldiers' Charity began in 1944 as the Army Benevolent Fund and rebranded in 2010 to ABF The Soldiers' Charity. With help from the public we support soldiers, veterans and their immediate families who need our help, either by supporting individuals directly or through our partner delivery charities.

The Soldiers' Charity is now recruiting for the role of Regional Director (RD), a similar post to twelve other positions located throughout the United Kingdom. Ideally the successful candidate will be able to start in April 2017, for an initial 2 year fixed term contract. The role encompasses inter alia: representing the Charity in East Midlands; engaging a wide range of audiences both military and civilian on the work of the Charity to encourage support to regional fundraising, continual development of our volunteer fundraising, initiating and delivery of regional fundraising events & regional targets as set by Director of Regions and line management of the regional executive assistant (EA), briefing and liaison officer (BLO).

The post requires the individual to operate comfortably within both the military and civilian communities using their well developed communication skills. For this post candidates should have good knowledge of the military or, preferably, recent military experience in commissioned or non-commissioned rank in either the Regular or Reserve Forces and, whether former military or civilian, have a wide range of current Service contacts. In addition, candidates should possess strong interpersonal skills, be well organised and have an easy yet confident manner to be able to establish and maintain successful relationships with all ranks and a wide range of volunteers. You will be able to work on your own initiative and as part of a regional team whilst applying your persuasive, engaging character and project management strengths.

The role will be based primarily out of our office location in Nottingham, but will require extensive travel throughout the East Midlands Region. A full, clean driving licence is necessary.

Candidates should be IT literate and, in particular, experience in the use of the Microsoft Office Suite, including Office 365 and social media tools is desirable. A working knowledge of book-keeping and elementary accounting procedures is key for this post. Although experience of fundraising and/or the voluntary sector would be desirable, training would be provided for the successful candidate.

This is normally a full time post for 35 hours per week, however, consideration may be given for a short week of 28 hours for the right candidate. The starting salary is circa £36,000 per annum with 26 days annual leave and competitive benefits after a probation period of six months. Closing date for applications is 17 March 2017 with an interview date of 30 March 2017.

If you wish to apply for this post please send your current CV and strong supporting statement to Tina Reading, HR Manager – [treading@soldierscharity.org](mailto:treading@soldierscharity.org), for an informal discussion relating to this post please contact Nick Bodian, Regional Director East Midlands, tel: 0115 957 2103 email [nbodian@soldierscharity.org](mailto:nbodian@soldierscharity.org)

For postal applications:  
Tina Reading, HR Manager  
ABF The Soldiers' Charity  
Mountbarrow House  
6-20 Elizabeth Street  
London SW1W 9RB

*ABF The Soldiers' Charity is an Equal Opportunities Employer*