

Governance Practices Self-Reporting Tool – How-To Guide

What?

A Governance Practices Self-Reporting Tool has been produced for the Cobseo Membership to assess the consistency of their governance practices with the Cobseo Governance Practices Aide Memoire.

Why?

The tool was designed in response to requests from Members for assistance in navigating significant regulatory requirements. The self-reporting tool ensures that the Member organisations can demonstrate they are achieving a good level of governance or show where they can aspire to achieve a good level of governance.

Who?

The tool is approved by Cobseo and its Executive Committee for use by:

1. Full Cobseo Members
2. Regimental Members
3. Prospective Members (i.e. those applying for Cobseo Membership) will be requested to complete the tool as part of the application process

When?

The self-reporting tool will need to be completed by Member organisations every two years.

Where?

The tool is available on cobseo.org.uk/governance/self-reporting or can be requested from the Governance Practices Support team on governance@cobseo.org.uk – the same email address where the tool should be submitted upon completion.

How?

The step-by-step guide for completion of the self-reporting tool:

Be familiar with the Governance Practices Aide Memoire



Complete the governance practices self-assessment



Identify governance strengths, opportunities for improvement



Follow up support, engage bilaterally with Cobseo



Take forward improvements