

## Job Description

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<b>Job Title</b>	Production Technician
<b>Salary</b>	£23,000 to £28,000 per annum
<b>Location</b>	Worcester

### Purpose of the Role

To prepare materials for manufacture, of electro-mechanical assemblies and cable harness assemblies.

All work must be carried out to the highest standards from verbal, written or drawing specifications.

### Key Responsibilities

#### Job-Specific Responsibilities

- Reporting to the Advanced Technician, to be proficient in at least one specific Core Competency (see Appendix 1), and to have secondary skills in at least one other Core Competency.

#### General

- To adhere to the requirements of all relevant company procedures.
- To report any defects or defective equipment to the Advanced Technician promptly.
- To carry out any additional tasks as may be reasonably requested.
- To work off-site as required for individual contracts.

#### Health & Safety

- Adhere to all relevant Health and Safety Procedures and observe safe working practices.
- All work to be conducted in a safe manner using welding screens, Machine Guards etc.
- Appropriate Personal Protective Equipment is to be used at all times.
- All tools and equipment are cleared away at the end of a task and the work area cleaned up.
- All hand tools are maintained in a safe useable condition.
- Advise the Advanced Technician or Team Leader of any Health or Safety issues promptly.

#### Competencies

- Ability to read and build to technical drawings
- Flexibility to learn and acquire new skills
- Flexibility to work with minimal design definition on prototypes
- Ability to identify build related issues and feed back to Team Leader
- High workmanship and attention to detail
- To be able to use power tools & test equipment such as multi-meters

## **Knowledge, Skills and Qualifications**

- Skilled in at least 1 core competency and able to increase skills in others with provided training

## **Experience**

- Minimum 1 year specific experience in core competency

## **General**

- The job holder will have a current driving licence
- Ability to be flexible and work outside core hours on occasion
- Ability to work in the UK with no restrictions
- Must meet security vetting criteria
- Participate in the performance review process, identifying development areas and strengths and undertaking continuous professional development.
- Participate in continuous improvement activities within the company

## **Appendix 1 – Specific Core Competencies**

This role has the following specific core competency

### **Electrical Fitting**

- Mechanical assembly of components into control and distribution panels etc.
- Panel wiring
- Making up cable looms including crimped and/or soldered terminations
- Mechanical installation of electrical equipment.
- Wiring of lighting and power circuits
- Cable Harness manufacture