

Job Title:	Website designer	Department	Media
Vacancies	1	Job Code/ Req#:	STEP/WSD-100
Location:	Regional	Travel Required:	No
Enhanced DBS	YES	Position Type:	Voluntary
Hours	flexi	Will Train Applicant(s):	In-house training provided.

Job Description

Are you looking for flexibility and a voluntary role to make a difference? Join us!

STEPWAY are looking for a person with knowledge of the Armed Forces and Ex-Services charity Fundraising network and the ability to understand the challenges of modern-day Media and Marketing on a national and local level.

We are looking for an experienced Website designer to play a key role maintaining the STEPWAY Website.

This role will be homebased.

What you'll do:

- Work with the Head of Media to ensure that regular and up to date news is published on the website.
- Regular system updates

Specific Responsibilities

- Maintaining the Website and ensure all information is up to date.
- Work closely with the Head of Media. Admin tasks: for example - respond to emails forwarded and action.

We welcome applications from people from all sections of the community, irrespective of race, ethnicity, gender, age, disability, sexual orientation, religion, or belief. We actively encourage Veterans to apply.

Applicants will be required to undertake an Enhanced DBS Disclosure.

TO APPLY FOR THIS POSITION, PLEASE CONTACT-

Head of Media- deb.grant@stepway.org 07398 732 598